



**ECONOMIC DEVELOPMENT AUSTRALIA – SA CHAPTER
MANAGEMENT COMMITTEE MEETING MINUTES**

Thursday, 18 May 2017

Item 3: Actions arising

Agenda Item	Action	Who	Status
Governance			
Finance	Teleconference call with National Office on clarification of the status of State funds	Neil	E-mail to be sent as follow up to call
Membership	Collate ideas for increasing EDA SA value from national involvement)	Greg	To do
	Prepare a paper on different levels of membership	Sarah and Matt	To do
Executive Officer	Follow up with national office regarding EO remuneration	Greg and Neil	Completed
	Invite newly appointed National EDA Executive Officer to our meetings and functions	Greg	
Industry Development			
Potential projects for RDA funding	Contact Kenneth Taplin about extending proposals deadline beyond end of April	Brian	Completed
	Project briefs to be prepared for 3 project for consideration and approval by Management Committee	Brian	
	Forward report on economic impact of entrepreneurship/innovation centre to EDA management committee	Matt	Report yet to be endorsed by Council so not available.
Events	Post State budget analysis – Anthony Penny from Business SA to speak	Sarah	To be held on 27 July commencing at 5.30pm
	Scope event concept with the potential	Neil	To do

	involvement of the Local Government Financing Authority, BDO, Ernst and Young – potential for an application to LGA Research fund		
	Confirm names to lead and support events at the May meeting	All	To do
	Co-working Space Event – Ipswich Fire Station Model; to be held 9 August in Tanunda. EDA SA to co-badge with RDA Barossa	Anne and Dagmar	
National conference 2018	Prepare a blog promoting the conference and inviting members to nominate for awards	Brian	To do
Business plan objectives	Kevin and Matt's notes to be discussed at June meeting	All	
Advocacy			
Promotional Collateral	Prospectus to be prepared	Kevin and Sarah	Format prepared – content required
	Sponsorship agreement to be prepared	Sarah and Kevin	Framework prepared – requires detail around terms and conditions, cancellations etc
Marketing and Communication	Place a holder for the Budget Analysis event in July	Dagmar	
	Confirm who is eligible to submit blogs	Dagmar	
	Check which database is being used by National EDA to promote EDASA events	Dagmar	
	Blog theming and Linked-In topic roster to be discussed at June meeting	All	