



**ECONOMIC DEVELOPMENT AUSTRALIA – SA CHAPTER  
MANAGEMENT COMMITTEE MEETING MINUTES**

**Thursday, 15 June 2017**

**Item 3: Actions arising**

Agenda Item	Action	Who	Status
<b>Governance</b>			
<b>Finance</b>	EDA SA funds status - write to EDA National highlighting concerns about the lack of communication to date on issues of finance and SA representation on the national committee	Greg	
<b>Membership</b>	Collate ideas for increasing EDA SA value from national involvement)	Greg	To do
	Prepare a paper on different levels of membership	Sarah and Matt	To do
<b>Executive Officer</b>	Invite newly appointed National EDA Executive Officer to our meetings and functions	Greg	To do
<b>Industry Development</b>			
<b>Potential projects for funding</b>	RDA - Project briefs to be prepared for Thought Leadership project for approval by Management Committee	Brian	
	Advise RDA that Knowledge Bank extension to include <ul style="list-style-type: none"> <li>▪ Blog training for EDASA operatives</li> <li>▪ Video-taping/streaming of events</li> </ul>	Greg	
	Draft a project brief for the development of a definitive set of measures for economic development for lodgement with LGA R&D fund which would cover 3 stages: <ul style="list-style-type: none"> <li>▪ Roundtable – issues and concepts</li> <li>▪ Desktop research</li> </ul>	Brian & Neil	

	<ul style="list-style-type: none"> <li>▪ Development of measures</li> </ul>		
<b>Events</b>	Post State budget analysis – Anthony Penney from Business SA to speak – 20 <sup>th</sup> July commencing 5.30 pm	Sarah & Dagmar	
	Scope event concept with the potential involvement of the Local Government Financing Authority, BDO, Ernst and Young – potential for an application to LGA Research fund	Brian & Neil	
	Confirm names to lead and support events at the May meeting	All	To do
	Co-working Space Event – Ipswich Fire Station Model; to be held 9 August in Tanunda. EDA SA to co-badge with RDA Barossa – Gawler bis the preferred location	Anne and Dagmar	
<b>National conference 2018</b>	Prepare a blog promoting the conference and inviting members to nominate for awards	Brian	To do
<b>Business plan objectives</b>	Kevin and Matt's notes to be discussed at June meeting	All	To do
	Summary document covering the range of discussions by the Management Committee to date and to be circulated to Committee members	Greg	
<b>Advocacy</b>			
<b>Promotional Collateral</b>	Draft Partnership Agreement - confirm local and national reach	Dagmar	
<b>Marketing and Communication</b>	Place a holder for the Budget Analysis event on 20th July	Dagmar	To do
	Confirm who is eligible to submit blogs	Dagmar	To do
	Check which database is being used by National EDA to promote EDASA events	Dagmar	To do
	Blog theming and Linked-In topic roster to be discussed at June meeting	All	To do
	Speak with Baker Marketing regarding access to log-ins for the Knowledge Bank etc	Sarah & Dagmar	